



Mariposa Community Association, Inc.
Budget & Finance Advisory Committee Meeting
Monday, January 05, 2026 6:00 – 7:00PM

(Call to order 6:02PM)

- I. Committee Members present: Scott MacMath, Conrad Newburgh, Bill Hanson, and Jake Stechmann

Staff present: Fran Pawlak, Executive Director – Mariposa (Cohere)

Residents – / Board Member John Karris

- II. Review BFAC Charter, SOP and Code Of Conduct - Signatures accepted and documents provided to CoHere Representative.
- III. Committee Chair discussion and Jake Stechman agreed to take on this role
- IV. Discussion on why monthly meetings are necessary
- a. Ability to provide the board of directors with financial information on timely basis
 - b. Utilize meeting minutes to inform the board of community and BFAC requests
- V. Calendar dates for meetings. Team agreed to hold monthly meetings 1st Monday of each month @ 5 pm and hold to 1 hour of discussions BFAC team also agreed to hold Quarterly Prep meetings for added 1hr (need dates.....we agreed on)
- VI. Budget Preparations. Discussed dates with full budget due for April 29th presentation to Community Quarterly Board meeting. Another key date will be a Budget Prep Template / Workbook will be provided by Cohere team on February 2nd. BFAC will prepare budget recommendations with a Community Café presentation on 4-14 @ 5:30PM
- VII. Establish budget calendar and plan. Team to set calendar during next meeting February 2nd.
- VIII. BFAC Team agreed it should concentrate on financial statement review focusing on variances from Month over Month.
- IX. Reserve Study. Team should be prepared to implement pieces of the Study into next FY budget plan for Overall Community, Redondo, Peaks and M.
- X. Meeting adjourned at 7:06 pm